

What is a learning management system?

A learning management system (LMS for short) is a system for distributing course materials, managing report assignments, and so on through a Web interface.

University of Tsukuba has introduced “manaba” as a learning management system.

How to login

To log in to manaba, follow steps 1 to 3 below.

1. Enter the URL below directly into your browser to access the manaba login page.
<https://manaba.tsukuba.ac.jp/local/>
2. When the login screen appears, enter your manaba Account user ID and password.
3. If you log in successfully, “My Page” is displayed.

❗ Those who have an Unified Authentication Account or an account issued through “Applying for the Zengaku Computer System Account” below should log in to manaba with those accounts.

<https://www.u.tsukuba.ac.jp/en-account/>

For details on how to log in, please refer to “Learning Management System (manaba) User Guide (for staff and students)” below.

<https://www.ecloud.tsukuba.ac.jp/en/learning-management-system-manaba#user-guide>

Manual

manaba manual (Online)

“manaba manual” that summarizes the general usage of manaba is available from the link labeled “Manual”(a) at the bottom of My Page.

manaba Supplementary Manual (PDF)

Explanations of the functions provided only at the University of Tsukuba will be published on the following webpage as the “Supplementary Manual”.

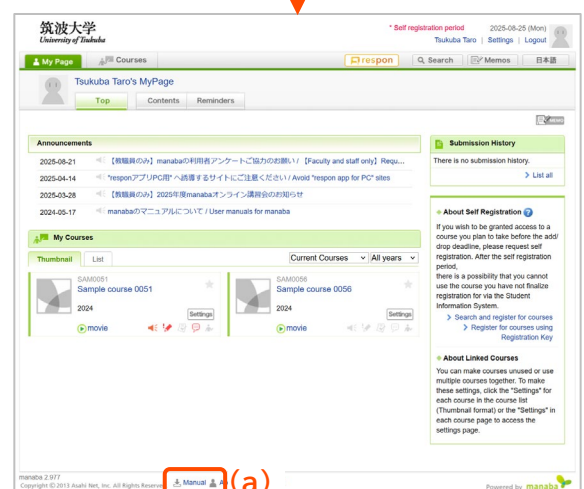
<https://www.ecloud.tsukuba.ac.jp/en/learning-management-system-manaba#supplementary-manual>



manaba



Login Page



My Page

Support website

More detailed information about manaba and important notices such as temporary suspension of services are also posted on the following support website in the Office of Educational Cloud website.

<https://www.ecloud.tsukuba.ac.jp/manaba/>

Initial settings

Once you log into manaba, please configure the following settings from the Settings menu.

Change your initial password

1. Click “Settings” **(b)** in the upper right corner and select “Change password” **(c)**.
2. Enter your initial password in the “Current password” field **(d)** and your new password in the “New password” and “Confirm new password” fields **(e)**.
- ❗ You can enter half-width alphanumeric characters, half-width hyphens, and half-width underscores, ranging from 3 to 32 characters. Lowercase and uppercase letters are distinguished.
3. Click “Save” **(f)**.

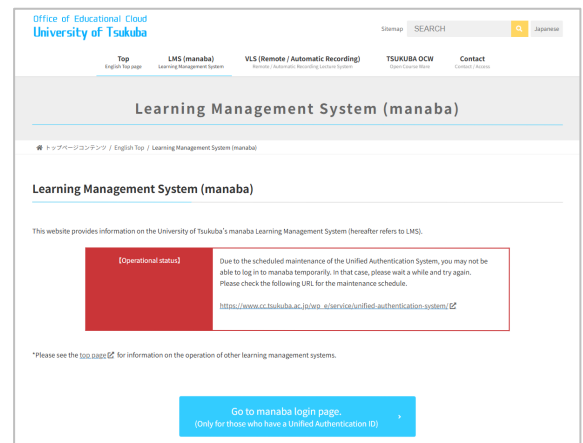
Reminder settings

“Reminder” is a function to send update information to the mail address registered by the user when new notifications or writes are made in manaba.

For details, please refer to “3 Reminder” in the “Supplementary Manual for teachers” or “Supplementary Manual for students”, and “Change settings” in “Introduction to manaba” in the “manaba manual”.

Extension to the validity period

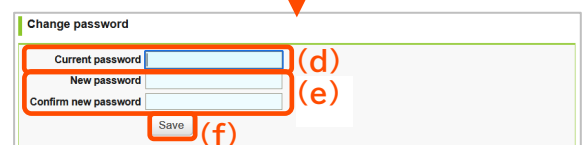
If you are not due to be issued with an Unified Authentication Account or an account issued through “Applying for the Zengaku Computer System Account” and you require continued access to manaba after your manaba Account expires, a faculty or staff member of this university must apply for an extension of its validity period.



Support Website



Settings Screen



Change password Screen

Contact

If you have any questions about using manaba, please feel free to contact the help desk below.
<https://www.ecloud.tsukuba.ac.jp/manaba/accessmanaba>