#### What is a learning management system?

A learning management system (LMS) is a system for distributing course materials, managing report assignments, and so on via a web interface.

The University of Tsukuba uses "manaba" as a learning management system.

## How to log in

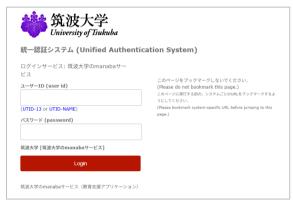
All staff and students at the University of Tsukuba can use manaba. User registration is not required.

To log in to manaba, follow steps 1 to 3 below.

- 1. Enter the following URL below in your browser to access the manaba login page. https://manaba.tsukuba.ac.jp/
- 2. When the login screen of the University of Tsukuba Unified Authentication System appears, enter your UTID-13 (13 digits on the barcode on the back of your staff ID card or student ID card) and password.
- 3. After you log in, "My Page" appears. If you are a teacher, the list of classes you are in charge of is displayed. If you are a student, the list of classes you are taking is displayed.
- Course registration for manaba is linked to course registration for TWINS. For details, please refer to "5 Course members (5-2 Automatic registration)" in the "manaba Supplementary Manual for Teachers" or "4 Course Registration" in the "manaba Supplementary Manual for Students". Also see "Manual" below for information on the "Supplementary Manual."



manaba



# Login page (Unified Authentication System)



My Page

### Manual

#### manaba manual (Online)

"manaba manual" that summarizes the general usage of manaba is available via the link labeled "Manual" (a) at the bottom of My Page.

#### Supplementary manual (PDF)

Explanations of the functions provided only at the University of Tsukuba is available on the following webpage as the "Supplementary manual".

https://www.ecloud.tsukuba.ac.jp/en/learningmanagement-system-manaba#supplementarymanual

## Support website

More detailed information about manaba and important notices such as temporary suspension of services are also posted on the following support website in the Office of Educational Cloud website.

https://www.ecloud.tsukuba.ac.jp/manaba/

## Initial settings

Once you log in to manaba, be sure to configure the reminder settings. "Reminder" is a function to send update information to the email address registered by the user when new notifications or posts are made in manaba.

For details, please refer to "3 Reminder" in the "manaba Supplementary Manual for teachers" or "manaba Supplementary Manual for students", and "Change settings" in "Introduction to manaba" in the "manaba manual".

## Contact

If you have any questions about using manaba, please feel free to contact the help desk below. <a href="https://www.ecloud.tsukuba.ac.jp/manaba/accessmanaba">https://www.ecloud.tsukuba.ac.jp/manaba/accessmanaba</a>



My Page



Support website